

Welcome to Healthy Kids Programs!

We understand that childcare is one of your most important decisions and we are thrilled that you have chosen Healthy Kids Programs to meet your childcare needs.

The Healthy Kids Early Learning Program is one of the largest, most experienced and highest quality providers of early learning child care, in New York, Pennsylvania, New Jersey and New Hampshire. Our directors and staff are highly skilled, background-checked and credentialed. All of our programs are licensed and overseen by the local child care agency.

Below you will find our Tuition and Payment Agreement. We are here to help you in any way. If you need any information or have any questions, please email us at elcregistration@healthykidsprograms.com or call us, at 845-330-0200 or visit our website at www.healthykidsprograms.com.

Sincerely yours,

The Healthy Kids Programs Team

2022-23 Early Learning Tuition Agreement

Healthy Kids Programs and the undersigned parents, by entering into this tuition agreement to enroll their child listed below for the 2022-2023 school year, executed by the parents on the signed date below, agree as follows:

Consent: This agreement is entered into with mutual consent of Parents and Healthy Kids Programs. Healthy Kids Programs may terminate at will.

Enrollment fee and deposit: The Program requires a non-refundable registration fee for up to two children.

Tuition and charges: Parents agree to pay the full amount for tuition and fees. Our billing is based on full-year price and takes into account holidays, sick days and snow days, and is then divided into 12 equal payments. With our monthly billing, you are charged the same amount, regardless of the number of school days actually occurring in that monthly period. Tuition is due on the 15th of each month for the following month (i.e. November's tuition is due 10/15). A billing plan will be started upon completing registration with automatic payments. Students cannot attend the program without payment. ***Please note: Healthy Kids does not give credits for illness, holidays, parent work schedule changes, or family vacations.***

Late Payment: If your payment fails or is not paid in full by the day after the tuition due date, a \$15 late payment fee will be added to your account. Accounts with outstanding balances come the 1st of the month will result in the suspension of the program until payment in full is made. Invoices are sent out three days prior to your payment due date as a reminder. All accounts are required to be set up for automatic payments. Three or more late or failed payments will result in the disenrollment of the program.

Sibling Discount: A 10% discount will be applied towards tuition for the oldest sibling.

Additional fees: A 3% per transaction payment surcharge is added for automatic payment with a credit/debit card. If you link a checking account, there are no additional surcharges. Parents/Guardians now have 24 hour online access to attendance, billing and payment history as well as the ability to update information at any time. Parent app fee is \$5.00/month/family.

Change in Schedule: Please send change in schedule requests to elcregistration@healthykidsprograms.com. Please note there is a \$10 fee to process a change in schedule and we require two weeks notice for changes to go into effect.

Disenrollment: One months written notice is required to disenroll from the program. Disenrollment requests must be emailed to elcregistration@healthykidsprograms.com. Verbal notices to on site staff or via parent app messages will not be excepted.

Payment obligation: Parents' failure to pay any amount when due pursuant to the terms of this Agreement, may, at the Program's sole discretion, result in the suspension or dismissal of the Student from the School.

Subsidy programs: Healthy Kids Programs accepts payments from Department of Social Service Payments (DSS). Tuition and the annual registration fee is required to be paid out of pocket until we have received approval from your case worker. You will be invited to link a method of payment on your account.

After we have received approval from DSS:

- Your account will be reconciled. Your Registration Fee will be adjusted to \$10 and any tuition overpayments will be adjusted.
- You will be billed monthly for your parent portion amount; which will be determined by your DSS case worker.
- **If DSS payments and your parent portion payment amount do not equal your child/ren tuition amount; you will be billed for the remaining balance,** in some cases DSS does not cover the Healthy Kids Programs full tuition amounts.